

**UPPER VENTURA RIVER GROUNDWATER AGENCY
MINUTES OF SPECIAL MEETING May 3, 2018**

The Board meeting was held at Casitas Municipal Water Districts meeting room at 1055 Ventura Avenue, Oak View, CA 93022. Directors present were: Bruce Kuebler, Emily Ayala, Larry Rose and Kevin Brown; alternate director present was: Glenn Shephard for Jeff Pratt. Directors Mary Bergen and Diana Engle were absent. Also present were: Executive Director Cece Vandermeer, Attorney Jena Acos, and GSP Project Manager Bryan Bondy. Public present were; Jordan Kear and Jennifer Tribo.

1) CALL TO ORDER- Chairperson Bruce Kuebler called the meeting to order at 1:00 P.M.

2) PLEDGE OF ALLEGIANCE – Led by Bruce Kuebler.

3) PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA - None

4) DIRECTOR ANNOUNCEMENTS

Kuebler reported on the SBCK v. City of San Buenaventura.

5) GSP PROJECT MANAGER COMMENTS

Bondy stated that he would make his report at the May 10, 2018 regular Board Meeting.

6) GSP ACTION ITEMS (This item began @ 1 pm)

a. GSP Task 1

i. Discussion of Draft Monitoring and Data Collection Protocols

The Board discussed the Draft Monitoring and Data Collection Protocols prepared by Kear Groundwater. Bondy led the discussion, noting changes to be made prior to the document being presented for Board approval on May 10. This included comments director Engle had made to Bondy and those were discussed by the Board. Director Brown wants data to be peer reviewed and suggested a technical advisory committee be established. Board direction was to have that done separately from protocol approval.

7) OTHER ITEMS (This began at 2pm)

a. Appoint Ad Hoc Budget Committee to Develop Budget Recommendations and Perform Ongoing Budget Review

Bondy stated that the Board consider creating a new Ad Hoc Budget Committee to perform annual budget development. The Board discussed the Recommended Action.

The Recommended Action would be:

1. Create an Ad Hoc Budget Committee consisting of no more than three directors with a termination date of June 30, 2019;

2. Direct the Ad Hoc Budget Committee to develop a proposed FY 2019 budget for Board review at the May 10, 2018 Board Meeting;

3. Direct the Ad Hoc Budget Committee to develop a proposed multi-year budget through fiscal year 2022 with an operating reserves recommendation by June 30, 2018;

4. Direct the Ad Hoc Budget Committee to review the budget and expenditures on an ongoing basis, including preparation of quarterly budget reports together with any budget adjustment recommendations for Board Review;

5. Direct the Ad Hoc Budget Committee to develop a proposed FY 2020 budget for Board review no later than May 2019; and

6. Perform other budget-related tasks as may be directed by the Board from time to time.

No public comments.

Brown motioned to approve the Recommended Actions 1 through 6 and to reappoint Bergen, Rapp and Hollebrands as the Ad Hoc Budget Committee. Seconded by Shephard

Ayes: Bruce Kuebler, Glenn Shephard, Kevin Brown, Emily Ayala and Larry Rose. Absent: Mary Bergen and Diana Engle.

b. Funding Options and Budget Review Ad Hoc Committee Modifications

Bondy explained that it would be more efficient for the Ad Hoc Budget Committee to perform ongoing review of the budget instead of the Ad Hoc Funding Options and Budget Review Committee. The Ad Hoc Funding Options and Budget Review Committee termination date is June 30, 2018, and does not provide sufficient time for the committee to develop funding option recommendations. This work is anticipated to continue for at least two months beyond the current termination date. The Recommended Action would be:

- 1. Remove budget review from the Ad Hoc Committee's list of duties;
- 2. Change the committee's title to Ad Hoc Funding Options Committee; and
- 3. Extend the committee termination date by six months to December 31, 2018.

No public comments

The Board discussed the Recommended Action. Brown motioned to approve the Recommended Actions 1 through 3. Seconded by Shephard..

Ayes: Bruce Kuebler, Glenn Shephard, Kevin Brown, Emily Ayala and Larry Rose. Absent: Mary Bergen and Diana Engle.

8) EXECUTIVE DIRECTOR'S REPORT - None

9) **ADJOURNMENT** – The meeting was adjourned at 2:13 pm. The next regular Board meeting will be May 10, 2018 at 1:00 pm at the Casitas Municipal Water District Meeting Room, 1055 Ventura Ave., Oak View, CA 93022.

Action: _____

Motion: _____ 2nd: _____

B. Kuebler___ M. Bergen___ J. Pratt___ D. Engle___ K. Brown___

L. Rose___ E. Ayala___