

**CORRECTED MINUTES OF:  
UPPER VENTURA RIVER GROUNDWATER AGENCY  
MINUTES OF REGULAR MEETING SEPTEMBER 14, 2017, AT VENTURA CITY HALL, COMMUNITY  
MEETING ROOM, 501 POLI STREET, CALIFORNIA 93001**

Directors present were: Bruce Kuebler, Mary Bergen, Emily Ayala; alternate Directors present were: Mike Hollebrands for Mike Krumpschmidt, Joe McDermott for Shana Epstein and Glenn Shepard for Jeff Pratt. Also present were: Interim Director Jennifer Tribo, Executive Director Cece Vandermeer and Attorney Dylan Johnson. Public present were; Bryan Bondy, Diana Engle, Kevin Delano, Lindsay Griffin and Bert Rapp.

1) **CALL TO ORDER**- Chairperson Bruce Kuebler called the meeting to order at 1:05 P.M.

2) **PLEDGE OF ALLEGIANCE** – Led by Bruce Kuebler.

3) **DIRECTOR ANNOUNCEMENTS** –

Director McDermott announced that the City of Ventura has hired Kevin Brown to replace Shana Epstein and he will be replacing Director McDermott as the Director and Director McDermott will be the alternate.

Chair Kuebler announced that the stakeholder outreach meeting will be held at the Oak View Committee Center on October 12, 2017 and discussion of the grant application should be discussed at the meeting

4) **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA** – No public comments were received.

5) **CONSENT ITEMS**

a. **Approve Minutes from August 24, 2017 regular meeting**

Director Bergen moved to approve the minutes. Seconded by Director McDermott. Chair Kuebler called a voice vote. All ayes. None opposed.

6) a. **Budget Amendment for Legal Services for FY 2017**

Jennifer Tribo summarized the staff report.  
No public comments

Board Discussion:

Director Bergen moved to authorize the payment of \$7,368.11 to Brownstein Hyatt Farber Schreck and apply it to the FY2018 Budget. Seconded by Director Shepard.

Ayes: Bruce Kuebler, Mary Bergen, Mike Hollebrands, Joe McDermott, Emily Ayala and Glenn Shepard.

6) b. **Long-term Contract with Kear Groundwater**

Jennifer Tribo summarized the staff report.  
No Public Comment.

Board Discussion:

Chair Kuebler stated that it would be advantageous for the Agency to have available the services of Kear Groundwater during development of the GSP by having a Long-term Contract. Jordan Kear is uniquely qualified because of his extensive knowledge of, and work in, the Basin and watershed and it would be also helpful in working on the Grant Application. Director Bergen stated that a budget

item would be needed for the Contract. Director Ayala stated that she was in agreement with the Long-term Contract if projects over \$5,000 were approved by two directors before proceeding with a project.

Director Bergen moved to authorize the Chair to sign the attached Long-term contract with Kear Groundwater. Seconded by Director Ayala with the agreement that any projects over \$5,000 were approved by two directors.

Ayes: Bruce Kuebler, Mary Bergen, Mike Hollebrands, Joe McDermott, Emily Ayala and Glenn Shephard.

**6) c. Treasurer/Auditor Agreement with the County of Ventura**

Jennifer Tribo summarized the staff report.

No public comment.

Board Discussion:

Chair Kuebler stated that he and Director Shephard along with Cece Vandermeer met with the Auditor-Controller's Office at the County of Ventura to discuss if the County of Ventura would serve as the treasurer and auditor for the Agency. Chair Kuebler requested Attorney Johnson to research the possibility of having Vandermeer serve as the Treasurer. Attorney Johnson stated that he would research Government Codes; 6505, 6505.5 and 6505.6 and report on back at the October 12, 2017 meeting. The Board declined to take action on this item.

**6) d. Member Agency Contributions**

Jennifer Tribo summarized the staff report.

No public comment.

Board Discussion:

The Board discussed considering requesting each Member Agency contribute a minimum of \$25,000 within 45 days of establishing a bank account.

Director Shephard moved to invoice each Member Agency to contribute \$25,000 within 45 days of establishing a bank account. Seconded by McDermott.

Ayes: Bruce Kuebler, Mary Bergen, Mike Hollebrands, Joe McDermott, Emily Ayala and Glenn Shephard.

**6) e. Groundwater Sustainability Plan ("GSP") Workshop**

Jennifer Tribo summarized the staff report.

No Public comment.

Board Discussion:

Chair Kuebler stated that the DWR will have personnel in the Glendale office to assist in grant preparation and it would not be necessary to attend the GSP workshop on September 20, 2017.

**6) f. Grant Proposal for Upper Ventura River Basin Groundwater Sustainability Agency**

Jennifer Tribo summarized the staff report.

Board Discussion:

The Board's preference was to defer approval of the Application until the package was complete. .

Chair Kuebler requested Jordan Kear to provide the cost to purchase a Data Logger.

Public Comments:

Kevin Delano with the State Water Board discussed the coordination between the State Water Board and UVRGA on surface water and groundwater modeling and the GSP development.

Bryan Bondy, Consultant, made suggestions on the requirements that the DWR is looking for in the Grant Application. Bryan Bondy added that it is important to sort out details before the grant application is submitted to DWR.

Chair Kuebler made a motion to defer this agenda item to next month's agenda. Seconded by Ayala

Ayes: Bruce Kuebler, Mary Bergen, Mike Hollebrands, Joe McDermott, Emily Ayala and Glenn Shephard.

**7) COMMITTEE REPORTS**

**a) Report from Ad Hoc Committee to Draft Bylaws**

None

**b) Report from Ad Hoc Committee to Interface with California Water Action Plan Representatives**

Chair Kuebler indicated that the Committee has not had any other communications with the State Water Resources Board.

**c) Report from Ad Hoc Stakeholder Engagement Committee**

Director Ayala announced that there will be a Stakeholder Forum at the Oak View Community Center on October 12 at 6pm.

**d) Report from Funding Options and Budget Review Ad Hoc Committee**

Director Bergen stated that the Ad Hoc Committee would like to have a budget report on the agenda.

**8) EXECUTIVE DIRECTOR'S REPORT –**

Jennifer Tribo stated that the next meeting will be held on October 12, 2017 the location had not yet been determined and that she would notify the Board where the next meeting will be located.

**ADJOURNMENT** – The meeting was adjourned at 3:00 pm.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_